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Select Breeders Service Affiliate Lab

## INSTRUCTIONS FOR ORDERING FROZEN SEMEN

Dear Mare Owner,

You have chosen to breed your mare using frozen semen stored and distributed by Select Breeders Services. The following are the fees, policies and procedures established by Select Breeders.

1. The stallion owner will notify PEH directly to authorize who can have frozen semen shipped to them and how many breeding doses will be included in the shipment. **Under no circumstance will PEH ship semen without authorization from the stallion/semen owner/agent.**

2. If you are responsible for all related container deposits, handling fees, and shipping charges (check with the stallion/semen owner/agent), the fee structure is listed below. **Under no circumstance will PEH ship semen prior to receipt of a container deposit and pre-payment of the first shipment's Handling Fee and Tank Rental.** PAYMENT IS ACCEPTED IN ADVANCE WITH CHECK, VISA, MASTERCARD OR AMERICAN EXPRESS.

**CONTAINER DEPOSIT: \$750.00\*** We must have either a check or credit card number on file prior to shipment.

**HANDLING FEE: \$75.00 PER MARE** Due prior to first shipment. A one-time fee covering set up of your account and all consultation between yourself, your veterinarian and PEH. If paying by check, please use a separate check than used for the Container Deposit.

**TANK RENTAL FEE: \$100.00** Charged each time you receive a shipment of semen. Initial Rental Fee for first shipment is due with the Handling Fee. Subsequent rentals will be billed to your credit card or billed to you directly.

**LOADING FEE: \$45.00** Applies ONLY to mare owners providing PEH with their own container.

*\*PEH allows our shipping containers out for ten business days. Failure to return the shipping container by the anticipated due date printed on the Frozen Semen Transaction report will result in a daily late fee of \$10 or forfeiture of the Container Deposit.*

**FEDEX SHIPPING:** If your breeding contract states that you are responsible for payment of shipping charges then you need to provide PEH with a FedEx account number or credit card number and expiration date for direct billing of the FedEx shipping charges. To set up an account with FedEx call 800-463-3339 or go online to [www.fedex.com](http://www.fedex.com). PEH ships all containers using FedEx Priority Overnight. The cost for each shipment varies depending on your location (\$85 - \$150).

**RETURN OF THE SHIPPING CONTAINER:** You are responsible for all return shipping costs for the container. Please be sure that the container is returned to PEH by the due date or late fees will apply. **DO NOT check "Bill Recipient"** on the return FedEx Air Bill. This will result in an additional \$20 Office Processing Fee charged to you, the mare owner.

**TO AVOID LAST-MINUTE SHIPMENTS AND FRUSTRATION WE SUGGEST YOU FOLLOW THIS TIMELINE:**

1. Once you have paid the necessary fees due to the stallion/semen owner, call PEH to confirm that we have received a Shipment Authorization from the stallion owner/agent. We also suggest at that time that you either provide PEH with your credit card number for billing or mail PEH the Container Deposit and the first shipment Handling Fee/Tank Rental.
2. Consult with your veterinarian to see if she/he has any questions regarding breeding your mare with frozen semen. **PEH/SBS is available for consultation with you and your vet should you have any questions.** Upon request, PEH can include in your semen shipment Sterilized Insemination Kits. We also have available Thawing Kits for veterinarians at a cost of \$39 plus tax and shipping.
3. When you would like semen shipped, please call 209-847-5954. If you do not have a fax, call your request in using the form as a guideline. Please do not email shipment requests. Remember, unlike cooled, transported semen, frozen semen can be shipped well in advance of insemination. Our shipment schedule is as follows:

Shipment requests received by 1pm PST will be shipped the next day.

Shipment requests received after 1pm PST will be shipped out in two days.

Shipments are made Monday - Thursday.

SBS will ship semen on Fridays only in special situations. You must have Saturday delivery to receive a container shipped on a Friday.

4. For successful breeding with frozen semen, it is highly recommended that breeding be done as close to ovulation as possible. Twice-a-day palpations when the mare gets closer to ovulation have proven effective in optimizing conception rates. Ideally insemination within 12 hours prior and 6 hours following ovulation yield the best results.
5. **Please report the results of your mare's breeding to PEH.** An important Conception Information Card, (return postage paid), will be included in each shipment of semen or mailed to you or your vet a few weeks after breeding. In order for us to continue to improve results with frozen semen, it is extremely important for us to obtain accurate fertility data.
6. Finally, should you have a foal on the ground next year from this breeding, **please let us know!** The SBS newsletter "Foundations" will publish birth announcements and if space allows, run a photo of your frozen semen foal.

If you ever have any questions or concerns, please do not hesitate to call us!

Dr. Hilda Baisel, DVM, MS  
Dr. Charles Scoggin, DVM, MS  
Ellen Kim, BS

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